o to MyVSU at www.valdosta.edu and log in. Percipio uses SSO (single sign on) credentials that enables you to have immediate access upon logging into MyVSU.	

2) From the MyVSU main page, select the

6) Here, you ll see your required compli ance assignments.
Click anywhere inside the box with the Learning Program titled, 202 Annual Compliance.

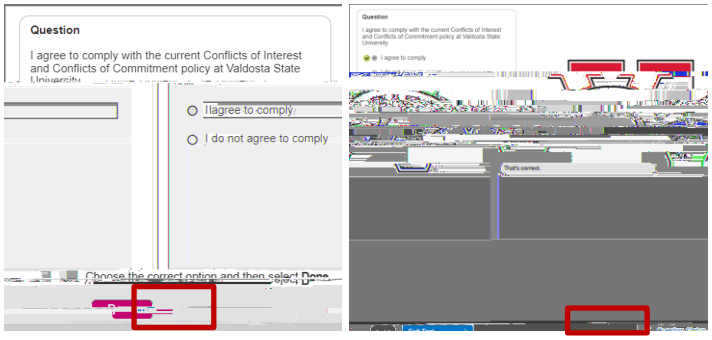
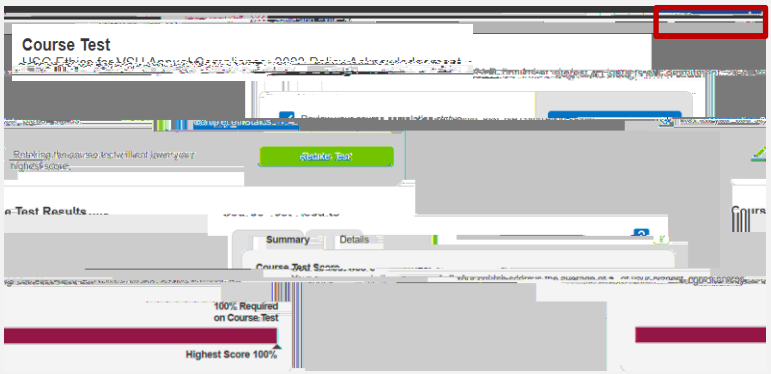
7) This will take you to the 202 Annual Compliance learning pro gram. You ll see a list of all six (6) courses that are required.

To launch each module, click the blue play icon to the right side of each module.

This will launch the learning module in another tab. You must click through each topic in order to release the 7) course test releasethe acknowtitge7 (m,9 ( )]T2_0 10.51Tw 34.612 0 Tw (in)Tj 0 TwTw 34.679 -16.

* The Next button will be blue when you need to use it to navigate to the next page.

- Previous Topic and Next Topic : These move you to the sections within the Table of Contents.

11) Please answer the policy acknowledgement accordingly and click the blue Done button. Click the Exit Test icon to con tinue .	
12) You should now see that your highest score and you can review your completion status. Once confirmed that you ve viewed all content and acknowledgement, click the Save and Exit button in the upper-right portion of the screen. You ll receive a pop -up that confirms your date of completio n. Click Save and Exit once again.	
13) Click the yellow Continue b utton.	
14) Repeat steps 7-13 for each module listed until all of the circle i cons to the right -side of the modules are filled completely green.	

Congratulations! You vecompleted the 202 Annual